



**COVID-19
PREVENTION**

COPY CENTRAL IS TAKING THE FOLLOWING STEPS IN ORDER TO COMPLY WITH THE MARCH 16, 2020 COUNTY HEALTH OFFICER ORDER.

WE WILL REMAIN OPEN WITH REDUCED STAFF AND HOURS TO PROVIDE ESSENTIAL SERVICES AS LISTED IN THE ORDER*.

*Essential Services includes; Providing mailing and shipping services to other essential businesses and to facilitate individuals who need to work from home; Supplying other essential businesses with the support or supplies necessary to operate; Delivering services to individuals in our local business area at their residences to facilitate those who are operating from home.

NEW BUSINESS HOURS

10:00am - 5:00pm (M-F)

Closed (Sat) | Closed (Sun)

PLEASE CONTACT US

emeryville@copycentral.com | (510) 547-7300

PRECAUTIONARY MEASURES

- **MAX. CUSTOMERS allowed in store at once is 3**
- **If you are coughing or sneezing please do not enter the store. Any customers observed to be ill will be asked to leave.**
- **We are disinfecting surfaces throughout the day and employees are washing hands regularly.**
- **Please practice “Social Distancing” by keeping at least 6-FEET from individuals.**
- **Restrooms are not available to the public.**

THANK YOU FOR SUPPORTING OUR BUSINESS DURING THIS CRISIS